

ACTIONS FROM THE MEETING HELD ON 8 JULY 2020 (as at 25.08.20)

Action	Description	Status	Contact Officer
Action 1	The Head of Finance to report to Members the split between the type of vacancies within the 29.5 FTE vacancies at the end of February 2020.	Work is ongoing to improve the FTE reporting	Alan Mitchell Ext. 7483
Action 2	The Head of Finance to report to Members the budget and income figures for the Sevenoaks Switch and Save Figures	For the 2019/20 year, income was £1,806. There is an annual fee of £7,000. Options for the future delivery of this type of service are currently being investigated by officers.	Alan Mitchell Ext. 7483